

**Sustainable Community Planning Task Force  
Monday, April 14, 2008**

**Minutes**

**Attendance**

Acting Chairperson, Leonard MacDonald, Mulgrave Town Council  
Recording Secretary, Tanya Tibbo, Deputy Administrative Officer/Acct.  
Laurie Evans, Resident  
Vincent Power, Resident

**Regrets**

Chairperson, George Freer, Mulgrave Town Council  
Co-Chairperson, Jeffrey Aitkens, CAO  
Tim Gilfoy, SCSCCL

1. **Call to Order**

Acting Chairperson Leonard MacDonald called the meeting to order at 6:17pm.

2. **Approval of Agenda**

Consensus to accept the agenda as circulated.

3. **Business Arising**

3.1 **Revision of Terms of Reference**

Quorum and membership was discussed. Quorum will be at least three members from the community in addition to the Town of Mulgrave members. Leonard MacDonald clarified the Sustainability Community Planning Task Force is a structured committee. Confirmation of membership is needed. Vincent power volunteers to contact the people present at the last meeting to determine if they are still interested in becoming a member.

3.2 **Update – Planning Services**

The Town of Mulgrave is in the process of hiring a sustainability coordinator who will work with the committee to create the ICSP.

3.3 **Strategic Plan Implementation Ideas**

The Town's Strategic Plan implementation strategy was distributed. Tabled until next meeting.

3.4 **Step One ICSP Process – Vision Statement**

Discussed that the vision statement should initially be conservative and then broadened as the group evolves. Consensus to table until next meeting.

4. Other

Leonard MacDonald provided an update on the Melford Terminal project. He informed the group that the transportation study states that the Town's Main Street is a 'C' Class road and is therefore able to withstand increased traffic as a result of the Melford Project. There is an opportunity for the Town to have Main Street widened and improved. The Town must determine how to finance the road. If there is no financial assistance to upgrade the road, restrictions may have to be placed. Leonard MacDonald discussed the Town's Capital Budget.

The group discussed need for more green spaces and trails in the Town. The Mill Pond would be an ideal location. Leonard MacDonald stated that Mike Hadley and Tanya Tibbo are working on developing trails on the former CN Rail bed. .

5. Next Meeting

The next meeting will be held on Monday, May 12, 2008 at 6:00pm in Mulgrave Town Council Chambers.

Adjournment

Consensus to adjourn at 7:10pm

Tanya Tibbo  
Recording Secretary