

**Sustainable Community Planning Task Force
Monday, March 10, 2008**

Minutes

Attendance

Chairperson, George Freer, Mulgrave Town Council
Co-Chairperson, Jeffrey Aitkens, CAO
Recording Secretary, Tanya Tibbo, Deputy Administrative Officer/Acct.
Sean Reid, Mulgrave Machine Works
Tim Gilfoy, SCSCCL
Wilma Spencer, East Coast Credit Union
Ralph Hadley, Resident
Vincent Power, Resident
Walter Crant Jr., Resident
Marney Simmons, Resident
Laurie Evans, Resident

Call to Order

Chairperson George Freer called the meeting to order at 6:00pm.

Approval of Agenda

Agenda approved as circulated.

Duties of Committee/Review of Terms of Reference

Jeff Aitkens reviewed the duties of the committee as well as the terms of reference.

- Discussed number of committee members required to achieve quorum. Three members required for quorum is low. A quorum should require at least seven members.
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Brief Overview of Town of Mulgrave Strategic Plan

Jeff Aitkens distributed the Town of Mulgrave's Implementation Strategy. The committee will review the various strategies. Many of the strategies have been completed.

Brief Overview of Municipal Planning Strategy and Land Use By-Law

Jeff Aitkens provided a brief overview of the Municipal Planning Strategy and Land Use By-Law. The documents are dated and must be updated to reflect the current needs of the community.

Brief Overview of Integrated Community Sustainability Plans

Jeff Aitkens reviewed the Community Sustainability power point presentation. A paper copy of the presentation was distributed to committee members.

Next Meeting

The next meeting will be held on Monday, April 14, 2008 at 6:00pm in Mulgrave Town Council Chambers.

Adjournment

Consensus to adjourn at 7:05pm

Tanya Tibbo
Recording Secretary