

**Town of Mulgrave
Meeting Minutes
June 2, 2026**

Present: Mayor Chisholm, Deputy Mayor Tate, Councillor Maas Latimer, Councillor Russell, Councillor Michel, CAO Gray.

1. Call to Order

Meeting called to order at 6:43 pm by Mayor Chisholm.

2. Approval of Agenda / Addition of Agenda Items

Moved by Councillor Maas Latimer, seconded by Deputy Mayor Tate, that the Agenda be approved with the following additions:

- I. Zoom
- II. Fire Department Meeting
- III. Project Updates

Motion Carried

3. Minutes – May 25, 2026

Minutes Accepted

4. Business Arising From Minutes

Question regarding decrease in Recreation Grants in 2026-2027 Budget; grant applications were denied.

5. Presentations – None

6. New Business / Carry Forward Business

- a. Director of Emergency Services, Regional Emergency Management Organization (REMO)

Kelsey Reese, the new Director of Emergency Services for REMO, was unable to attend tonight's meeting due to prior commitments. Included in your package are the Shared Services Agreement between the Town of Mulgrave, the Municipality of Guysborough, and the Municipality of St. Mary's, as well as the Town of Mulgrave Regional Emergency Management By-Law. Council is requested to review these documents over the next two weeks. They will be discussed at the June 15, 2026, Council meeting, where First Reading of the By-Law may be considered. A Special Meeting could then be scheduled for Second Reading, with the objective of having the By-Law in place prior to the fall.

- b. Amendment to Collection of Solid Waste and Recyclable Materials By-Law – Second Reading

BE IT RESOLVED THAT:

Mayor and Council of the Town of Mulgrave approve Second Reading of an Amendment to the Collection of Solid Waste and Recyclable Materials By-Law to clarify requirements for the Extended Producer Responsibility for Packaging and Paper Products program, as well as other changes.

Moved by Councillor Maas Latimer, seconded by Deputy Mayor Tate *Motion Carried*

c. Budget 2026 – 2027

i) General Operating Budget 2026 – 2027

- 3.32% - Tax Rate Increase for all categories
- \$4,000 - Increase Recreation Miscellaneous Programs
- \$7,000 - Increase Community Pools Fees & Rentals
- \$7,000 – School Rentals
- \$3,000 – Post Office Rental Income
- \$19,000 – Waste Water – Waste Diversion Revenue EPR
- \$1,624 – Allowed to Balance Budget – Increase in General Government Projects such as signage for Museum.
- \$500 – Trail Development Budget – Signage.

BE IT RESOLVED THAT:

WHEREAS the Town of Mulgrave requires **\$1,911,380** to cover the cost of providing municipal services, after allowing for all other sources of revenue;

BE IT RESOLVED THAT the **2026 - 2027** tax rate be applied as follows: **\$ 1.2785** per \$100 of taxable residential assessment on the assessment roll; **\$4.6758** per \$100 of taxable commercial assessment on the assessment roll; **AND** that the amount to be paid to the Mulgrave Water Utility of **\$107,793** be recovered through a levy of **\$.2079** per \$100 of assessed value in the area serviced by fire hydrants; **AND** that a rate of **\$.4660** per \$100 of assessed value in the area serviced for sanitary sewer; **AND** that each household pay a special levy of **\$145.73** per annum for solid waste collection.

BE IT RESOLVED THAT the Town of Mulgrave approve the 2026-2027 General Operating Budget of **\$2,426,402**.

Moved by Councillor Russell, seconded by Deputy Mayor Tate.

Motion Carried

ii) Water Operating Budget 2026 – 2027

BE IT RESOLVED THAT the Town of Mulgrave approve the 2026-2027 Water Utility Operating Budget of **\$582,893**.

Moved by Councillor Russell, seconded by Deputy Mayor Tate.

Motion Carried

iii) General Capital Budget 2026 – 2027

BE IT RESOLVED THAT the Town of Mulgrave approve the 2026-2027 General Capital Budget as presented.

Moved by Councillor Russell, seconded by Deputy Mayor Tate.

Motion Carried

iv) Water Capital Budget 2026 – 2027

BE IT RESOLVED THAT the Town of Mulgrave approve the 2026-2027 Water Capital Budget as presented.

Moved by Deputy Mayor Tate, seconded by Councillor Russell.

Motion Carried

7. Reports

a. Council Committee Reports

- i. Police Advisory
Meeting June 9th.
- ii. Library
Meeting week of June 15th.
- iii. Recreation / Culture
N/A
- iv. Guysborough County Home Support Agency (GCHSA)
Meeting was held May 28th – Training Session on June 10th.
- v. Eastern Region Solid Waste Management (ERSWM)
Meeting was held on May 28th – brief discussion with two CAO's – new hires for future Emergency Fire Service.
Litter Clean-up Incentive is ongoing.
Large Scale Sorting Guide will be available within the next two weeks.
- vi. Tourism Guysborough County
Ongoing work re: Guysborough Map – Museum.
Next meeting: September 10th – Online.
- vii. Source Water Protection Committee (SWPC)
Two positions required and will be posted for the Community.
- viii. Inclusion, Diversity, Equity, Accessibility (IDEA) Advisory Committee
Members required.
- ix. Transit Association of Guysborough (TAG)
Meeting was held on May 28th – six Board Members in attendance.
Discussed "budget vs actual" for the year ending March 31, 2026.
AGM Meeting June 25th at 5:00 pm in Guysborough.
Next meeting September 24th at 3:30 pm Guysborough.
- x. Scotia Days Committee
Meeting on June 4th at 6:30 pm in Chambers; volunteers needed.
- xi. Market-by-the-Sea Committee
Entertainment scheduled for July & August; Food Trucks will be available.
- xii. Community First
Meeting the first week of June.

8. Approved Additions to the Agenda

i. Zoom

Moving forward cable from zoom laptop will be extended to CAO's seat at the Council table to allow monitoring of attendees in waiting room and to respond to chat comments.

ii. Fire Department Meeting

Question regarding scheduling a meeting to discuss the impact of Fire Service Modernization on the Town; waiting for an update on what is required prior to scheduling a meeting.

iii. Project Updates

Waterfront Development at McNairs Cove Project

Strait Engineering to reach out to low bidder to reduce scope of project to breakwater only.

Donkin Street Bridge

Jim Davis meeting with engineer on Thursday to discuss several options; PW Lead Hand meeting with surveyor re: location of bridge.

Wastewater Treatment Plant

ODRC and Strait Engineering meeting this week to respond to questions from the Province regarding the Town's submission for the amended project; focus will be on utilizing existing infrastructure and replacing 4 lift stations (Mill Street LS replacement will be starting in June); total project budget will remain at \$7.3 M (Town share approximately \$500,000).

9. Date of Next Meeting: June 15, 2026

10. Gallery

Question from resident regarding date of Financial Statements & Management Letter presentation by Auditors – June 15, 2026.

Updates on Coordinator, Recreation & Physical Activity and Supervisor, Public Works positions; interviews conducted for the Coordinator, Recreation & PA; one potential candidate; reference checks to be scheduled. Supervisor, Public Works job posting closes on June 5, 2026.

Question re: timetable for McNairs Cove Project - breakwater to be completed this year.

11. In-Camera

Moved by Councillor ^{Russell} ~~Maas Latimer~~, seconded by Councillor Maas Latimer to move in camera at 7:36 pm. **Motion Carried**

Moved by Councillor Russell, seconded by Councillor Michel to move out of in camera at 8:20 pm. **Motion Carried**

BE IT RESOLVED THAT:

Mayor and Council of the Town of Mulgrave approve the sale of PID 35239656 to Zutphen Equipment Inc. as discussed in camera.

BE IT RESOLVED THAT:

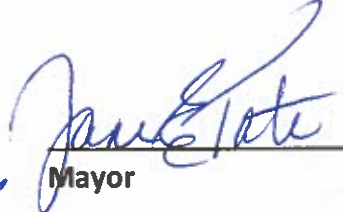
Mayor and Council of the Town of Mulgrave approve the format of a Transportation Agreement between the Town and a Proponent setting out the terms and conditions under which the Proponent may transport oversized equipment and components along Highway 344 within the Town.

BE IT RESOLVED THAT:

Mayor and Council of the Town of Mulgrave approve the Request for Amendment (RFA) for the New Wastewater Treatment Facility Project under ICIP as discussed in camera.

12. Adjournment

There being no further business it was moved by Councillor Russell to adjourn at 8:22 pm.

Deputy 

Mayor

June 2/26

Date



CAO

JUNE 2/26

Date