

**Town of Mulgrave  
Meeting Minutes  
April 20, 2026**

**Present:** Mayor Chisholm, Deputy Mayor Tate, Councillor Maas Latimer, Councillor Russell, Councillor Michel, CAO Gray.

**i. Call to Order**

Meeting called to order at 6:33 pm by Mayor Chisholm.

**ii. Approval of Agenda / Addition of Agenda Items**

**Moved by Councillor Russell, seconded by Councillor Helen Michel, that the Agenda be approved with the following additions:**

- I. Recreation Coordinator
- II. Office Space Available
- III. Project Update
- IV. Update on RCMP for Next Meeting

***Motion Carried***

**3. Minutes – April 07, 2026**

***Minutes Accepted***

**4. Business Arising From Minutes**

Mayor Chisolm gave clarification on a comment that was made during last Council Meeting, that he harassed members of the Titan Group road crew. The Mayor spoke with the owner of Titan and there was no such complaint.

Comment that minutes from March 2<sup>nd</sup>, 2026 were accepted with the recommendations for changes; changes have not been posted.

Councillor Maas Latimer acknowledged that she could have handled matters in a previous meeting differently. Moving forward, she is committed to ensuring this does not occur again.

**5. Presentations – None**

**6. New Business / Carry Forward Business**

**a. Conduct in Council Meetings**

Will be presented in Camera

**b. Transfer from Operating Revenue**

A motion was made to transfer in \$102,000, from our Operating Reserve to our General Operating Fund. This number could change when the final statements are issued.

Instead of reporting a deficit it allows us to report a balanced financial statement.

Concerns were raised regarding this transfer; request to have the statements to review in order to make a proper decision.

**BE IT RESOLVED THAT:**

**Mayor and Council of the Town of Mulgrave approve the transfer of funds from the Operating Reserve Fund to the General Operating Fund in order to balance revenue and expenditures for the 2025-2026 fiscal year.**

Moved by Councillor Russell, seconded by Deputy Mayor Tate

*Motion Carried*

c. SAERC Donation

Letter received from SAERC requesting a donation for the Graduating Class of 2026. In the past, Council has made a donation of \$500.00 to a Graduating Student who is a resident of the Town of Mulgrave.

**BE IT RESOLVED THAT:**

**Mayor and Council of the Town of Mulgrave approve the contribution of \$500.00 to the SAERC Scholarship/Bursary Fund on behalf of a student of the graduating class of 2026 who is a resident of Mulgrave. The recipient will be selected by the SAERC Scholarship Committee.**

Moved by Councillor Russell, seconded by Councillor Maas Latimer

*Motion Carried*

d. Collection of Solid Waste & Recyclable Material By-Law

CAO reached out to MODG regarding the recommendation for six bags of garbage and four bags of recycling, not to exceed 70 kg; MODG responded they had no issues with the recommendation; cardboard, and wood, lumber and building materials may be bundled to no more than 23 kg – 50 lbs. CAO will incorporate the changes for First Reading on May 4, 2026.

e. Joint Council Meeting

There are six Agenda items for the meeting on Wednesday April 22, 2026:

ToM – Community Benefit Fund for Windfarm Development

MODG/MODSM/ToM – Impacts of Provincial Budget Cuts & Opportunities for Cooperation to Mitigate

MODG/MODSM/ToM – REMO Update & Next Steps re Shared Service Agreement & By-Law

MODG/MODSM/ToM – Fire Services Review – Status Update

MODG/MODSM/ToM – Police Advisory Boards & Police Review

MODG/MODSM/ToM – Provincial Department of Public Works

**7. Reports**

a. Council Committee Reports

i. Police Advisory

Meeting June 9, 2026.

ii. Library

Meeting in May 2026.

iii. Recreation / Culture

No meeting/report.

iv. Guysborough County Home Support Agency (GCHSA)

Meeting April 30, 2026.

v. Eastern Region Solid Waste Management (ERSWM)

Meeting May 28, 2026.

vi. Tourism Guysborough County

Preparing for Saltscapes Halifax Spring Expo April 24 – 26, 2026.

- vii. Source Water Protection Committee (SWPC)  
Two membership positions to be posted for Landowner and Resident.
- viii. Inclusion, Diversity, Equity, Accessibility (IDEA) Advisory Committee  
Posting for members to be issued.
- ix. Transit Association of Guysborough (TAG)  
Next meeting in May.
- x. Scotia Days Committee  
Meeting April 23, 2026.
- xi. Market-by-the-Sea Committee  
Still seeking entertainment for venue.
- xii. Community First  
Meeting in Guysborough April 21, 2026.

## 8. Approved Additions to the Agenda

- i. **Recreation Coordinator**  
Will be reviewing resumes and setting up interviews shortly.
- ii. **Office Space Available**  
Will review available Office Space and have it advertised.
- iii. **Project Update**  
Donkin Street Bridge: recommended that communication with project engineers be coordinated through the appropriate channels, as direct contact by residents can slow the process and lead to additional costs; engineer's recommendation is to proceed with a one-lane bridge, which will be designed to safely accommodate all traffic; engineer advised that constructing a two-lane bridge would increase costs by approximately 40%; engineer also suggested using a steel structural bridge design due to its high strength-to-weight ratio, durability, reduced cost, and faster on-site assembly; testing is still ongoing, including confirmation of bedrock conditions at the site.
- iv. **Update on RCMP**  
Updated report to be provided by next meeting; Mayor to request that RCMP representative attend the meeting.

## 9. Date of Next Meeting: May 4, 2026

### 10. Gallery

Resident recommended transfer from reserves be rescinded until more detailed information is available.

Resident recommended hiring of Recreation Coordinator be expedited.

Resident asked if Joint Council Meeting is open to the Public; response: it is not.

Question regarding timing of Marina Project; CAO stated that SEL will be contacting the two companies that submitted bids and will be asking them to refocus their proposals specifically on work related to the breakwater.

EMO Coordinator provided an update on Medical First Responders (MFRs); reported that the team attended a two-day conference this past weekend, where they received training on updated policies and procedures and completed their MFR competency requirements.

Resident asked about heavy garbage pickup; there are two per year – June and October; will be posted in the next Newsletter.

CAO Gray raised a concern regarding the practice of allowing gallery questions during council meetings; expressed the view that gallery questions often become an opportunity for certain individuals to air grievances that he considers largely fictitious, which he feels is a disservice to council and staff; CAO noted that he can review what other municipalities do regarding public participation, but he is aware that several do not allow open gallery questioning; suggested that discontinuing this practice would save time, reduce unnecessary conflict, and help meetings proceed more efficiently; residents who wish to raise concerns could instead submit letters to councillors, which he believes would provide better service to the public and allow meetings to run more smoothly; letters to council would be reviewed and legitimate requests would be discussed at the next meeting.

### 11. In-Camera

Moved by Councillor Russell, seconded by Councillor Tate to move in camera at 7:21 pm.  
*Motion Carried*

Moved by Councillor Maas Latimer, seconded by Councillor Russell to move out of camera at 9:27 pm.  
*Motion Carried*

### BE IT RESOLVED THAT:

Mayor and Council of the Town of Mulgrave approve the Release of Easement on PID 35098276 and PID 35098102 as discussed in camera.

Moved by Councillor Russell, seconded by Councillor Michel. *Motion Carried*

### BE IT RESOLVED THAT:

Council of the Town of Mulgrave accepts the investigator's recommendations regarding the Code of Conduct complaint submitted.

Moved by Councillor Tate, seconded by Councillor Russell. *Motion Defeated*

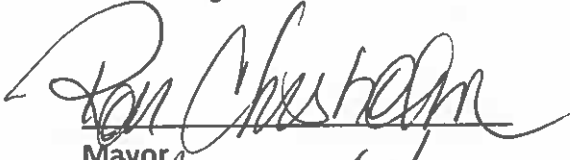

### BE IT RESOLVED THAT:


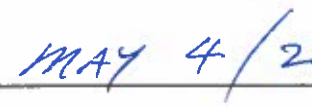
Council of the Town of Mulgrave has determined that a breach of the Council Code of Conduct has occurred as per the Code of Conduct complaint submitted.

Moved by Councillor Maas Latimer, seconded by Councillor Michel *Motion Defeated*

### 12. Adjournment

There being no further business it was moved by Councillor Maas Latimer to adjourn at 9:30 pm.

  
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Mayor  
  
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Date

  
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CAO  
  
\_\_\_\_\_  
Date