



Town of Mulgrave
Council Meeting Minutes
Sept 16/2019

Present: Mayor Hadley, Councillor Chisholm, Councillor Russell, Councillor Brophy, CAO Darlene Berthier Sampson.

Regrets: Deputy Mayor Snow

1. Call to Order

Meeting called to order at 6:30 by Mayor Hadley.

2. Approval of Agenda

Moved by C'I Chisolm, seconded by C'Ir Russell that the agenda be approved as circulated with the following additions:

- Damaged trees
- Foot Clinic
- IT Project
- Energy project
- Council attendance

Motion Carried

3. Minutes

Moved by C'Ir Chisolm, seconded by C'Ir Brophy that the minutes of September 03, 2019 be approved as presented.

Motion Carried

4. Reports/Presentations

a. The Recreation report highlighted program activities including senior fun days, garden club activities, day camps, pool swims, Market by the Sea, parks and grounds and scotia days. It was noted that the Recreation Maintenance supervisor did a great job but was now finished for the summer. Final reports for grants have been completed and the director is working on fall programming

b. Public works report highlighted completion of mandatory training and several large projects. which included:

- installation of an isolation valve at the old water plant
- pool and school renovations
- road patching and culvert replacements
- replacement of sidewalks
- trail and park work.

Public works also assisted with the paving project which is completed with the exception of center line painting which should be completed in the next few weeks.

c. Water treatment report highlighted maintenance issues including the Stafford St PRV station, Salt dome altitude valve, security camera, and backup control valve programming. All addressed. Also noted that the Fire Dept generator caught fire and is now out of order. Power was lost for several days due to Hurricane Dorian however generator was effective in keeping plant running.

d. Waste treatment report highlighted that several lift stations malfunctioned due to debris in the waste lines. Debris causes significant damage and is costly to repair. Impact of this was noted in community newsletter. Power loss post Hurricane Dorian resulted in need to have major lift stations pumped out until power was restored. This sites restoration was prioritized via communication with EMO.

e. Operating Financial report –Financial reports completed to July 31,2019 (First Quarter) . Actual YTD revenue is 50% of that estimated for the year as interim tax bills issued.

-YTD General Government services expenses are 24% of years budget-on budget

-YTD protective service expenses are 31% of years budget-**slightly over budget**

-YTD Transportation service expenses are 26% of years budget-on budget

-YTD Environmental health service expenses are 34% of years budget-**slightly over budget**

-YTD Public Health service expenses are currently nil as this bill is only received at year end

-YTD recreation and culture expenses are 47% of the year's budget. A large part of the recreation budget is consumed during summer months due to the seasonal nature of recreation activities with pool and parks and fields activities.

-YTD fiscal services are 43% of that budgeted. Early consumption of the budget is due to the fact that several debenture balloon payments are due each May.

* For the most part, the operating budget is on track

* The water report was not submitted

5.New Business, Information items and correspondence

a. EMO response to Storm/Town infrastructure

CAO provided debriefing as to storm damage and town emergency response. Overall great teamwork and leadership. EMO met morning after storm and priorities determined. PWorks did clean up, CAO processed insurance, Mayor used contacts to find roofing company. Water/wastewater manager communicated with EMO on priorities who passed these up the line in getting power restored to critical areas. Also discussed that in EMO absence, Bob Russell is deputy EMO.

b. Fire Department Generator

VFD Generator has malfunctioned. Legion provided two quotes, one for \$45000 and one for \$19500. Alternatively, the generator could be repaired with a new motor for approx. \$10k. EMO noted there may be funds via a new program that can assist with this. Town noted it does not have funds for this and suggested Legion can serve as warming centre until solution found. If purchased, this amount would require going to tender. Legion Executive noted they support this and the Legion can be used as a backup. May be worth waiting a few months to see if funds become available. Fire Dept has concerns over opening Garage doors using chains: feels that training won't be enough and firefighters will panic and pull on the wrong chain. VFD not willing to put any of its own money into Generator. Discussion on status of Towns generator and possibility of installing one just for the purpose of opening the door. CAO to discuss with Public works. **(action item)**

c. Fire department cladding and door headers- The Town paid for the 4 feet of cladding to be repaired. Town also approved door headers be replaced however work not yet completed.

d. Driveway easement (Old Aulds Cove Road)-Subdivision plan requested driveway approval seeking validation that Old Aulds Cove road is approved. Letter to be sent **(action item)**

e. NSFM meeting date-New meeting date is Oct 30th at 6pm-council chambers.

f. Backyard farm animals- Progress slow. Several meetings took place however no concessions among parties. Consultation occurred with several outside parties which provided assistance. More assistance to be requested and bylaw to be reviewed with recommendations for change.

5. Approved additions to Agenda

a. **Damaged Trees** –Many trees down or weakened as a result of hurricane Dorian. CAO noted, the Town is only responsible for removing trees on town land or where down trees encroach onto public roadways or brooks etc. It is Homeowners responsibility to assess and deal with trees on their own property. The town will have Public works assess weak trees that are its responsibility and work to remove or limb these.

b. **Foot clinic**-New provider from New Glasgow now doing clinic. Sheila doing bookings. Leonna Wilneff offered to assist. Town subsidizing service and travel.

c. **IT project**- Mulgrave asked to participate in inter municipal IT MOU with other towns/municipal units. Cost to Town will be \$5000 for phase 1. Town will receive IT report with recommendations. Because project does not produce outcomes and is unbudgeted, consensus to not participate.

d. **Energy project**-Upcoming meeting in Port Hawkesbury. CAO to attend to determine merit of project.

e. **Council attendance**-CAO reviewed absenteeism from meetings. Mayor Hadley reminded councilors of need to attend as many meetings as possible and to send regrets when absent.

8. Gallery-Nothing from the gallery

9. In Camera (Staff Performance review)

Councillor Brophy moved to go in camera at 7:54, Seconded by Councillor Russell. MC
Councillor Chisolm moved to come out of in camera at 8:10 pm, Seconded by Councillor Brophy. **MC**

No motions from in camera. Performance review process discussed/deferred due to lack of readiness

10. Adjournment

Moved by Clr Russel, Seconded by Clr Chisolm to adjourn at 8:12 Pm. MC

Minutes approved by:

Minutes recorded by:

Mayor Ralph Hadley

CAO Darlene Berthier Sampson