



**Town of Mulgrave
Council Meeting Minutes
April 16, 2019**

Present: Mayor Hadley, Deputy Mayor Snow, Councillor Chisholm, Councillor Russell, Councillor Brophy, CAO Darlene Berthier Sampson.

Regrets: N/A

1. Call to Order

Meeting called to order at 6:30 by Mayor Hadley.

2. Approval of Agenda

Moved by C’lr Chisholm and seconded by C’lr Russell that the agenda be approved as circulated with the following additions:

- Martin Marietta agenda to be added to agenda-item 5a
- Eastern County Regional Library

In camera

-Financial matter

Motion Carried

3. Minutes

Moved by C’lr Chisholm and seconded by C’lr Snow that the minutes of April 1, 2019 be approved as presented.

4. Reports/Presentations

a. Recreation report

- Recreation report was read. Highlights included approval of 3 grants. 1) CPRA 50%, 10 week wage program used for town beautification, garden club, parks and playground upkeep. 2) Walkability grant for \$800 to promote the trail and mobility. 3) Spring Clean up grant for \$1000. A workplace wellness grant was also applied for; approval pending.
- Country Music Night, the vendor market held during March and March break activities were well attended and successful. Picket ball popularity continues to grow. Next garden club meeting will be April 30, 2019.
- Rental rates for the school have been set: application and rates will be posted on line by administration.
- Busy with Asset mapping and hosting focus groups for the former Mulgrave School
- Interest in starting a Drama/theatre club
- Food security meeting to be held April 25 at the school (6-8pm)
- Scotia Days set for July 12-21-Volunteers needed. First meeting will be Apr 24 at 7pm

b. PW report

- PW report was read. Highlights noted the challenges posed by heavy frost and the resulting water breaks. All breaks were successfully repaired. Most potholes filled by PW with cold patch. May be need for more.

c. Water treatment (WT) report

- WT report was read.
- Refund in the form of a credit for \$3380 to be refunded to the town for empty drums
- Repairs/fixes included the outside lights and skimmer chains at the WTP and hot water at the school.
- Audit completed by NSE. Programming changes required however overall impressed with plant. Annual report completed and filed with Town office and NSE.
- No trespassing sign and chain installed at plant to deter loitering.
- Since discussions with PHP, the water pressure at the plant is now back to normal

d. Waste treatment report

- Waste treatment report was read
- Ongoing issues with exceedances continue to be worked on. A recent incident where large amounts of industrial cleaner entered the system causing 1-2 feet foam. Federal directives will be issued if not resolved. Concerted efforts required to identify and restrict discharge or problems will continue. Received 3000 gallons of domestic waste from Long Point Septic to increase bacteria counts.
- Annual report completed and filed with town and NSE branch.

d. Financial report

- Noted that financial status currently showing surplus in both operating and water funds however year end accounts payables and accruals are not yet posted. Also noted that payroll accrual for approx. 8 days needs to be posted. Too early to report on final financial results given the above. Focus is on completing budget and year end.
- Budget challenging given tax reduction: Town knows it needs to find significant funds.
- Need to meet with council to discuss budget assumptions and impacts. CAO to send options for meeting dates

5. New Business

a) Martin Marietta(MM):

- Update provided on Meeting with MM manager. Manager could not attend council meeting but responded to CAO letter and call and met with CAO. CAO informed sediment/erosion plan now in place as required by Dept of Env and that controls will include check dam and silt fencing.
- Council noted that Dept of Fisheries and Oceans were in contact to confirm they visited the site.

b) Elizabeth Hadley: Donation request

Letter for Donation request was read. Funds requested for SAERC unified basketball team to represent NS in TO at Youth Games and Special Olympics. Discussion ensued on the balance of the donation budget.

Moved by Deputy Mayor Snow and seconded by Councillor Chisholm that the Town donate \$100 to Elizabeth Hadley to attend the Youth Games and Special Olympics in Toronto (ACTION ITEM 1)
Motion Carried

c. WTP-Quote

CAO noted that very high quote received for appraisal of old WTP. CAO waiting on second quote.

d. Streetscape Grant

Grant provides funding of 50% up to 25K. Application deadline Apr 30th. Application to be completed by CAO (**ACTION ITEM 2**)

c. Lyme Disease

Request received for Council to make proclamation that May be Lyme disease awareness month. No proclamation made however CAO noted link to information pamphlet was uploaded on Town Website

d. Backyard farm animals.

Councillor Snow declared a COI and left the room.

Decision needed on plebiscite vs bylaw. Short discussion noted there are cost associated with plebiscite thus bylaw best approach.

Moved by Councilor Russell, seconded by councilor Chisolm that the Town develop a bylaw to address backyard farm animals.

Motion carried

CAO noted need for Bylaw to follow a framework to ensure it achieves its objectives of 1) Addressing demand for backyard farming, 2) Supporting town beautification projects and 3) Addressing concerns of non farming neighbors.

Councillor Snow returned to the meeting.

6. Approved Additions to the Agenda

a. Eastern County Library

Clr Chisolm noted upcoming ECRL meeting on Apr 17th. They will want to know budget. Discussion ensued on options for part year funding. Decision to continue to pay rent until end of Sept 2019 (thus 6 months this year) and to resume next summer for 4 months (Jun-Sept 2020)

Moved by Councilor Brophy, seconded by councilor Chisolm that the Town amend its 2019/2020 budget to reflect 6 months library funding and its 2020/2021 budget to reflect 4 months library funding (**ACTION ITEM 3**)

Motion carried

7. Date of next meeting: May 7, 2019 (Tuesday)

8. Gallery

VFD Statements:

Question was asked why Town was denied request to see F/S of the VFD.

Councillor Brophy declared COI and moved away from the Council table

Constituent felt they should be provided. Discussion ensued on validity of request and the fact that the Town does not have extra finances and needs to be able to support all its spending and external support. It needs be accountable

Moved by Councilor Russell, seconded by councilor Chisolm that the Town write a formal letter to VFD treasurer requesting financial statements (ACTION ITEM 4)

Motion carried

Backyard farm animals

Constituent asked about consultation process and timeline.

Councillor Snow declared a COI and left the room.

CAO noted consultation process will be done and priority for bylaw is high (second to budgeting and year end).

Councillor Snow returned to the room.

9. In Camera

Moved by Councilor Russell, seconded by councilor Chisolm that Council move into In Camera at 7:35.

Motion carried

Moved by Councilor Chisolm, seconded by councilor Russell that Council move out of In Camera at 7:55.

Motion carried

No motions resulting from In camera

10. Adjournment

Moved by C'lr Snow and sec'd by C'lr Brophy that the meeting adjourn.

Adjournment at 8:00 pm

Motion c'rd

Minutes approved by:

Minutes recorded by:

Mayor Ralph Hadley

CAO Darlene Berthier Sampson