



**Town of Mulgrave
Council Meeting Minutes
November 6, 2017**

Present: Mayor Hadley, Deputy Mayor Chisholm, Councillor Russell, Councillor Brophy, Councillor Snow, Interim CAO Matheson, CAO Jim Davis

Regrets: None

1. Call to Order

Meeting called to order at 6:30 by Mayor Hadley.

2. Approval of Agenda

Moved by Deputy Mayor Chisholm and seconded by Councillor Russell that the agenda be approved as circulated with the following additions

- Springtime flooding Venus Cove
- Rock dust from direction of Highway 344 west
- Property shoulder concerns at 427 Wylde Street

Motion Carried

3. Minutes

Moved by Councillor Russell and seconded by Deputy Mayor Chisholm that the minutes of October 16, 2017 be approved as corrected.

Motion Carried

4. Presentations – None

5. Reports-None

6. Interim CAO Updates

- Water plant –waiting for variable drives (to be installed 3rd week of Nov2017)-Job to be complete 1st week of December and will be then ready for commissioning.
- Town office successfully moved to Main Street. Only holdup is installation of new photocopier which will be installed Thursday Nov 9th.
- We will be requesting quotes on demolition of old town hall and material will be disposed of at the landfill.

7. Appointment of Chief Administrative Officer

Moved by Deputy Mayor Chisholm and seconded by Councillor Bob Russell that Jim Davis be appointed Chief Administrative Officer as per terms of contract signed.

Motion Carried

8. Appointment to Eastern Mainland Housing Authority

Moved by Deputy Mayor Chisholm and seconded by Councillor Sheila Brophy that Bill Hemmings be appointed as Town of Mulgrave representative on the Eastern Mainland Housing Authority Board.

Motion Carried

9. Appointment of Deputy Mayor

Based on years of experience Policy indicates Councillor Brophy is the next in line to be appointed Deputy Mayor.

Moved by Councillor Snow and seconded by Deputy Mayor Ron Chisholm that Councillor Brophy be appointed Deputy Mayor for the period Nov 2017 to Nov 2018.

Motion Carried

10. Funding Requests

Funding requests were reviewed by Council with the addition of Crime Stoppers

11. Signing Authority

Moved by Councillor Snow and seconded by Councillor Chisholm that the signing authority be any one of: the Mayor Ralph Hadley and Deputy Mayor Sheila Brophy and any one of the CAO Jim Davis and staff person Debbie King.

Motion Carried

It was agreed that the Mayor review monthly bank statements and cancelled cheques and that the first signature on Town of Mulgrave cheques would be that of the Mayor or Deputy Mayor.

12. Meeting Request MVFD

Town Council agreed to meet with MVFD on Monday ,November 13th at 6:30pm

13. Additions to Agenda

- a) **Springtime flooding Venus Cove –Council referred to staff to check into placing rock shoring to provide more of a breakwater; checking with Strait Engineering on any high water mark concerns.**

- b) Rock Dust –Northwest wind causing dust concern for citizens in the immediate area and even farther into Town. It was decided to ask Martin Marietta for a meeting to discuss solutions such as watering down and using a water curtain.
- c) Snow plowing has caused some eroding away of property across from 427 Wylde Street As this is private property it will be difficult for the Town to rectify this situation.
- d) Shoulder of road at entrance to Route 344 off Hwy 104 , it was noted it is in need of repair. Highways to be contacted.

Moved by C’lr Ron Chisholm and seconded by C’lr Bob Russell that the meeting adjourn.
at 7:15pm

Motion Carried

Minutes approved by:

Minutes recorded by:

Mayor Ralph Hadley

CAO Jim Davis