



**Town of Mulgrave  
Council Meeting Minutes  
September 18, 2017**

**Present:** Mayor Hadley, Deputy Mayor Chisholm, Councillor Russell, Councillor Brophy, Interim CAO Matheson

**Regrets:**

**1. Call to Order**

Meeting called to order at 6:30 by Mayor Hadley.

**2. Approval of Agenda**

**Moved by Deputy Mayor Chisholm and seconded by Councillor Russell that the agenda be approved as circulated.**

**Motion Carried**

**3. Minutes**

**Moved by Deputy Mayor Chisholm and seconded by Councillor Russell that the minutes of September 5, 2017 be approved as circulated.**

**Motion Carried**

**4. Reports**

Finance – Results to August 31, 2017 were reviewed. Moved by Councillor Brophy and seconded by Deputy Mayor Chisholm to approve the reports.

**Motion Carried**

Recreation – Report received

Public Works – Report received

Water & Wastewater – Report received

CAO updates – Pension plan to be represented by Success'n Planning. Dealing with ATV usage complaints. Website to be redeveloped. Forcemain project started today. Dealing with some land issues. Screening of CAO applicants.

**5. Town Hall Relocation**

The Interim CAO also toured the Post Office building. Concerned with parking and accessibility. Recommending that we temporarily locate to Strait Superport Building (1,250 square feet at \$8 per

sq. foot per annum. (Mayor Hadley declared a conflict of interest and left the meeting. Deputy Mayor Chisholm took the Chair) **Moved by Councillor Brophy and seconded by Councillor Russell that the Town relocate its offices to Strait Superport Building before Winter.**

**Motion carried**

Mayor Hadley returned to the Chair.

**6. Appointments to Recreation Advisory Committee.**

Moved by Deputy Mayor Chisholm and seconded by Councillor Russell that Councillor Snow be appointed as the second Council representative on the Committee.

**Motion Carried**

Councillor Russell declared a conflict of interest on the citizen appointee.

Moved by Deputy Mayor Chisholm and seconded by Councillor Brophy to appoint Tanya Tibbo as the new citizen appointee to the Committee.

**Motion Carried**

Mayor Hadley thanked Fred England for submitting his name and asked staff to convey thanks to Melissa Cook.

**7. Gallery**

Questions were asked whether a number of maintenance items were being followed up in Recreation. Mention of the pothole at 344 and 104. Questions whether we heard back from the Housing Authority.

**8. Next Meeting – October 18, 2017**

**9. In Camera – Moved by Deputy Mayor Chisholm and seconded by Councillor Russell to go in camera at 7:23 p.m. to discuss recruitment of the CAO position.**

**Motion Carried**

Councillor Russell declared a conflict of interest and left the meeting at 7:25 p.m.

**10. Return to public session at 8:37 pm.**

**11. Upon motion of Councillor Brophy the meeting was adjourned at 8:38 p.m.**

**Minutes approved by:**

**Minutes recorded by:**

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Mayor Ralph Hadley

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Interim CAO Kevin Matheson