



**Town of Mulgrave  
Council Meeting Minutes  
September 5, 2017**

**Present:** Mayor Hadley, Deputy Mayor Chisholm, Councillor Russell, Interim CAO Matheson

**Regrets:** Councillor Snow, Councillor Brophy

**1. Call to Order**

Meeting called to order at 6:30 by Mayor Hadley.

**2. Approval of Agenda**

**Moved by Deputy Mayor Chisholm and seconded by Councillor Russell that the agenda be approved as amended.**

**Motion Carried**

**3. Minutes**

**Moved by Deputy Mayor Chisholm and seconded by Councillor Russell that the minutes of August 8, 2017 be approved as circulated.**

**Motion Carried**

**4. Presentation**

Liz MacIntosh and Chrissi Lynch representing Guysborough County Early Years Network Committee gave a presentation regarding the results of an Early Development Instrument study which helps identify areas where local children are more at risk compared to the Provincial averages. Tools are being developed to help parents with those identified areas.

**5. Financial Statements**

The Interim CAO presented the unaudited non-consolidated financial statements for the year ended March 31, 2017. The General Operating Fund had a small surplus of \$4,476 while the Water Operating Fund had a surplus of \$89,212, which was \$2,500 better than budgeted. The Audited Consolidated Financial Statements for March 31, 2017 were also presented. The consolidated surplus was \$346,348 after taking into account sales of property, government transfers and amortization. Kim Hopkins CPA CA of Grant Thornton presented the results of the audit via teleconference. She indicated that the Consolidated Financial Statements were fairly presented, in all material respects, in accordance with Canadian public sector accounting standards. The report on internal controls was also presented. **Moved by Deputy Mayor Chisholm and seconded by**

**Councillor Russell that both the Consolidated and Non-consolidated Financial Statements of the Town for March 31, 2017 be approved.**

**Motion Carried**

6. CAO Updates – Initial site meeting held for Booster pump project. Work on Forcemain to start the following week. Advertising for the CAO position has been placed. Telephone conversations were had with Minister Hines regarding Wylde bridge.
7. Monthly update plus a deficiency report was received from CBCL Limited.

(Mayor Hadley indicated that he had a conflict of interest on the following two items and left the meeting. Deputy Mayor Chisholm took the chair)

8. Town Hall – the Interim CAO presented some options for temporary relocation, and was asked to also investigate the Post Office and report back to Committee of the Whole.
9. Sale of Land Somers View Court – An offer to purchase Lot 2 was received from Mayor and Mrs. Hadley. Interim CAO Matheson took the Chair in order for there to be a quorum. . **Moved by Deputy Mayor Chisholm and seconded by Councillor Russell that the Town of Mulgrave accept the offer of the Hadleys in the amount of \$12,000 plus HST, being the same price it was previously offered to the public.**

**Motion Carried**

Mayor Hadley returned to the meeting and took the Chair.

10. **Proclamation – Moved by Councillor Russell and seconded by Deputy Mayor Chisholm to declare October 15<sup>th</sup> as Pregnancy and Loss Awareness Day in the Town of Mulgrave.**

**Motion Carried**

**11. Alternate Representative – Strait Superport Corporation.**

A request was received from Strait Superport Corporation for the Town to appoint an alternate Board member in case the regular appointee is unavailable. Moved by Deputy Mayor Chisholm and seconded by Councillor Russell that Council nominate Sean Reid to be the Town's alternate appointee to the Board of Strait Superport Corporation.

12. **Advertising Request** – NS Ground Search & Rescue – received without motion.

13. **Public Housing on Middle Street** – Mayor Hadley indicated there were still issues with noise and behavior at two of the dwellings requiring a number of police calls. Interim CAO Matheson indicated that no response had been received to his letter sent to the Housing Authority last month. Council directed the Interim CAO to follow up with an invitation for a representative of the Housing Authority to come to a future meeting and answer questions of Council.

**14. Gallery**

Concerns raised over adequacy of ditching near tennis courts and the netting over the basketball backboard. Concerns raised about the process to have citizen representation on the Recreation Advisory Committee. Minutes indicated it was to be a public call for interest which closes this week. The list of interested citizens to be forwarded to next Council meeting for consideration.

Concern raised about large pothole in the road shoulder at intersection of Highway 104 and Route 344. Request received to consider ditching near Cameron's Corner.

**15. Next Meeting – September 18, 2017**

**16. Upon motion of Councillor Russell, the meeting was adjourned at 8:30 pm.**

**Minutes approved by:**

**Minutes recorded by:**

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Mayor Ralph Hadley

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Interim CAO Kevin Matheson