



**Town of Mulgrave  
Council Meeting Minutes  
August 8, 2017**

**Present:** Mayor Hadley, Deputy Mayor Chisholm, Councillor Russell, Councillor Snow, Councillor Brophy, Interim CAO Matheson

**Regrets:**

**1. Call to Order**

Meeting called to order at 6:30 by Mayor Hadley.

**2. Approval of Agenda**

**Moved by Deputy Mayor Chisholm and seconded by Councillor Snow that the agenda be approved as amended.**

**Motion Carried**

**3. Minutes**

**Moved by Deputy Mayor Chisholm and seconded by Councillor Russell that the minutes of July 10, 2017 be approved as circulated.**

**Motion Carried**

**4. Reports**

Interim financial reports prepared by the Finance Manager were circulated. Results are close to plan up to July 31<sup>st</sup>. Some extra maintenance expenses are expected to be covered by extra revenue sources.

**Moved by Deputy Mayor Chisholm and seconded by Councillor Snow that the report be received as presented.**

**Motion Carried**

**5. New Business**

Tender for Booster Pumps - **Moved by Councillor Russell and seconded by Deputy Mayor Chisholm that MULG-2017-6 be awarded to L&R Construction Limited for \$114,875 plus HST.**

**Motion Carried**

Chestley Carr will be asked to monitor the installation on behalf of the Town.

Engineering Proposals - **Moved by Councillor Brophy and seconded by Councillor Russell that CBCL Limited, Strait Engineering Limited and exp Services Inc. be selected to provide Consultant Engineering Services on a standing offer basis for the next five years.**

**Motion Carried**

Town Hall – Foundation Structure. A report was circulated from Strait Engineering Limited of their inspection of the support structure for Town Hall. Two steel I-beams have corroded to the point of failure. It was agreed that the structure is currently being used well beyond the intended timeframe of its intended use. Town staff will be asked to put in temporary supports while the Town identifies alternate space in Town to relocate the Town offices. The Interim CAO is to start this research immediately.

Drainage issue near Campbell Street – A property owner has requested the Town to remove vegetation from a ditch between the tennis courts and a private driveway to prevent excess water on the adjacent property. It was agreed to do this work, provided permission is received from the property owners

Correspondence re Wellness Funds – An e-mail was circulated to Councillors regarding funds that Community organizations may apply for. Posters will be put up in Town Hall and the Post Office as well.

Apple Tree near intersection of trail and Stafford Street. Concern raised by Deputy Mayor that this tree is impeding sightlines and could affect pedestrian safety. Staff instructed to trim or remove tree if on Town lands. If not, seek permission from the landowner to do same.

**6. Gallery –**

- a) Concerns about numerous disturbances and police visits to public housing on Middle Street. Citizens advised to put complaints in writing to Eastern Mainland Housing Authority. Interim CAO to forward Council's concern and invite Authority staff to outline procedures for us.
- b) Concern about whether a demolition permit has been issued for an empty house behind the tennis courts. Staff to follow up.

**7. Next Meeting – September 5, 2017**

**8. Upon motion of Deputy Mayor Chisholm, the business portion of the meeting was adjourned at 7:25 pm.**

**Minutes approved by:**

**Minutes recorded by:**

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Mayor Ralph Hadley

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Interim CAO Kevin Matheson